

**Souldern Parish Council – Annual Meeting of the Parish Council
1st June 2026 at 8 pm in the Village Hall**

Agenda & Summons to Councillors and Invitation to Members of the Public & Press

- 1. To elect a Chair for the forthcoming year**
- 2 To elect a Vice-Chair for the forthcoming year**
- 3 To appoint the Responsible Financial Officer for the forthcoming year**
- 4 All councillors to sign Register of Interests (if any changes necessitate).**
- 5 To receive apologies for absence**
- 6 Declarations of Interest** - to receive any declarations of interest from Councillors relating to items on the agenda, in accordance with the Council's code of conduct.
- 7 To receive the minutes of the last meeting** held on 30th April 2026
- 8 Public Participation** - to receive submissions from members of the public relating to items on the agenda, in accordance with the Council's code of conduct & standing orders.
Variation of Order of Business may apply
- 9 Clerks Report and Actions from previous meeting**

No	Action	Owner	Update
April26.01	Cherry tree proposal - Clerk to respond to writer of the letter	CF	Completed Action closed
April26.02	SUC Trustee - Clerk to respond to SUC - thanks to Norma and nominate James Maw.	CF	Completed Action closed

- 10 Correspondence** To discuss correspondence received
- 11 Reports from County/District Councillors**
- 12 Highways** To receive update
- 13 Planning** To discuss any new planning applications
- 14 Finance**
 - To approved EoY Accounts 2025/26
 - To receive Internal Audit Report
 - To approve and sign Annual Governance Statement
 - To approve and sign Annual Accounting Statements
 - To approve and sign Certificate of Exemption
 - To approve monthly accounts payable

Other Matters

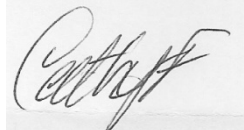
For information only and to advise on agenda items for next meeting

Please submit agenda items to the Clerk no later than one week before the next meeting

Date of next meetings

Dates for 2026- last Thursday of the month :

25 June, 30 July 24 Sept, 29 Oct, 26 Nov



Cathy Fleet – Parish Clerk 07989 398 838